

FACTSHEET 5: FURTHER TRAINING, RESOURCES AND USEFUL LINKS

- Training programmes and manuals
- Useful internet links

This factsheet provides a comprehensive list of a range of resources to assist you in the safe recruitment of workers with children and in creating and maintaining an ongoing child-safe organisation. Many of the resources listed have been referred to in the other factsheets making up this series, brought together in one place to provide a quick 'go to' list. A number of resources relate to materials from the UK and although in places they may refer to legislation and procedures not applicable to New Zealand they do provide general principles and helpful advice about the subject area.

TRAINING/LEARNING RESOURCES

ECPAT provides two excellent training resources that cover key issues relating to Child Safe organisations with a training toolkit that can be used to deliver training to staff and an easy to use study manual:

ECPAT INTERNATIONAL Child Safe Organisations Self Study Manual

http://www.ecpat.com/EI/Publications/Care_Protection/CSO_SelfStudy_eng.pdf

ECPAT INTERNATIONAL Child Safe Organisations Training Toolkit

http://www.ecpat.com/EI/Publications/Care_Protection/CSO_toolKit_Eng.pdf

UK Children's Workforce Council- this site offers a free Safer Recruitment online training programme:

<http://www.cwdcouncil.org.uk/safeguarding/safer-recruitment/e-learning>

Teachernet- this is a good online resource site from the UK providing child protection information and safer recruitment materials:

<http://webarchive.nationalarchives.gov.uk/20110316231736/http://www.teachernet.gov>.

[uk/wholeschool/familyandcommunity/childprotection/](http://www.ecpat.org.nz/uk/wholeschool/familyandcommunity/childprotection/)

KEY ORGANISATIONS

ECPAT Child ALERT

<http://www.ecpat.org.nz>

Child, Youth and Family

<http://www.cyf.govt.nz/>

POLICE AND LEGAL INFORMATION

Legislation website- you can easily access all relevant New Zealand legislation at:

www.legislation.govt.nz

Police Vetting guidelines:

<http://www.police.govt.nz/vetting-guidelines>

Overseas Workers Police Checks:

<http://www.immigration.govt.nz/migrant/general/formsandfees/formsandguides/policecertificate/>

PROFESSIONAL ORGANISATIONS

New Zealand Teachers Council: www.teacherscouncil.govt.nz

Social Workers Registration Board: <http://www.swrb.org.nz>

Medical Council of New Zealand: <http://www.mcnz.org.nz/>

Nursing Council of New Zealand:

<http://www.nursingcouncil.org.nz/index.cfm/1,25,html/Home>

RECRUITMENT PRACTICE:

Employing Ex-Offenders- a practical guide (UK publication)

http://www.crb.homeoffice.gov.uk/PDF/CIPD_Employing_ex-offenders%20guide.pdf

A Brief Guide to Recruiting People with Criminal Records (UK publication)

<http://www.nacro.org.uk/data/files/nacro-2005020104-302.pdf>

Recruiting ex-offenders: the employers' perspective (UK publication):

<http://www.nacro.org.uk/data/files/nacro-2006070300-216.pdf>

EXAMPLE CHILD PROTECTION POLICY DOCUMENTS:

ECPAT International's own Child Protection Policy:

http://www.ecpat.com/EI/Publications/Care_Protection/Child_Protection_Policies.pdf

World Vision CPP:

<https://worldvision.org.nz/aboutwvnz/ChildProtectionPolicy.pdf>

NZ Early Childhood Education website-

<http://www.lead.ece.govt.nz/ManagementInformation/EstablishingAnECEService/EstablishingAHomeBasedService/PoliciesProceduresProcesses/DevelopingPolicy/ChildProtection.aspx>

UK Department of Education example of a child protection policy:

<http://webarchive.nationalarchives.gov.uk/20110316231736/http://www.teachernet.gov.uk/wholeschool/familyandcommunity/childprotection/schools/examplepolicy/>

PROCESS IF YOU ARE WORRIED A CHILD IS BEING ABUSED:

If you are worried a child is suffering abuse at home you can find more information on what to do on the New Zealand Children, Youth and Family service website at:

<http://www.cyf.govt.nz/keeping-kids-safe/if-you-are-worried/index.html>

UK Department of Education procedures:

<http://publications.education.gov.uk/default.aspx?PageFunction=productdetails&PageMode=publications&ProductId=DFES-04320-2006&>

GENERAL INFORMATION AND ADVICE ON SAFE RECRUITMENT AND WORKING PRACTICE FOR EMPLOYERS

UK Department of Education publication, *Safeguarding Children and Safer Recruitment in Education*:

<http://publications.education.gov.uk/eOrderingDownload/Final%206836-SafeGuard.Chd%20bkmk.pdf>